

INSTITUTE FOR ADVANCED LEARNING AND RESEARCH  
ARCHITECTURAL AND ENGINEERING SERVICES FOR THE CENTER FOR  
MANUFACTURING ADVANCEMENT

REQUEST FOR PROPOSALS

**ADDENDUM NO. 2**

Original Issue Date: December 4, 2018  
Addendum Issue Date: January 2, 2019  
Title: Architectural and Engineering Services for the Center for  
Manufacturing Advancement  
Project Code: 885-18402-000  
Issuer: Institute for Advanced Learning and Research (“IALR”)  
150 Slayton Avenue  
Danville, VA 24540

1. Section IX, Terms and Conditions, Item AA, Indemnification, on page RFP 14 of the Request for Proposals is deleted in its entirety.

2. Section IX, Terms and Conditions, Item J, Insurance, as previously amended by Addendum No. 1 is further amended as follows:

J. INSURANCE: The successful offeror shall, at its sole expense, obtain and maintain during the life of the contract insurance policies of the type, in the amount, and subject to the terms required by IALR, including without limitation: (i) commercial general liability insurance with minimum limits of liability of \$5,000,000 combined single limit for any one occurrence (*or at offeror’s option, commercial general liability insurance with minimum limits of liability of \$2,000,000 combined single limit for any one occurrence plus \$3,000,000 follow form excess liability coverage*); (ii) broad form contractual liability insurance, ~~which shall include the indemnification obligations set forth in this RFP~~; (iii) workers’ compensation and employer’s liability insurance covering the selected offeror’s statutory obligation under the laws of the Commonwealth of Virginia; (iv) automobile liability insurance with at least a **\$1,000,000** combined single limit applicable to owned or non-owned vehicles used in the performance of any work under this contract; and (v) professional liability and errors and omissions insurance with minimum limits of \$5,000,000 per claim and \$5,000,000 policy aggregate (professional liability insurance coverage shall be maintained for five years after completion of the project). Any required insurance policies shall be effective prior to the beginning of any work under the contract. All insurance except professional liability shall be written on an occurrence basis. In addition, (i) the offeror shall furnish IALR a certificate or certificates of insurance showing the type, amount, effective dates, and date of expiration of the policies; (ii) the required certificate or certificates or insurance, excluding those for workers’ compensation and professional liability, shall name IALR and its officers,

trustees, directors, volunteers, employees, and agents as additional insureds; (iii) the required certificate or certificates of insurance shall require 30 days advance, written notice to IALR before being cancelled; and (iv) any insurance company providing coverage under the contract shall be authorized to do business in the Commonwealth of Virginia.

No other changes are made to the RFP.

Please submit a signed copy of this Addendum No. 2 with your proposal.

**NAME AND ADDRESS OF OFFEROR:**

\_\_\_\_\_ **DATE:** \_\_\_\_\_

\_\_\_\_\_ **BY:** \_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_ **NAME:** \_\_\_\_\_  
(PLEASE PRINT)

\_\_\_\_\_ **TITLE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**Offeror's Fed ID No:** \_\_\_\_\_

**Offeror's SCC Identification Number:** \_\_\_\_\_