ADDENDUM NO. 3

Original Issue Date: December 4, 2018
Addendum Issue Date: January 10, 2019
Title: Architectural and Engineering Services for the Center for Manufacturing Advancement
Project Code: 885-18402-000
Issuer: Institute for Advanced Learning and Research (“IALR”)
150 Slayton Avenue
Danville, VA 24540

Addendum 3 responds to a number of questions received from potential offerors:

1. How many copies of the proposal are required? Do you have a requirement for an original plus additional copies? Do you require an electronic copy to accompany?

   Section VII., Item G. of the RFP states: “The offeror’s proposal shall include: three copies of the completed and signed RFP Cover Sheet (pages RFP-1 and RFP-2); three copies of the completed and signed Forms AE-1, AE-2, AE-3, AE-4, AE-5 and AE-6; three copies of the completed and signed Forms VCCS-S1 and VCCS-S2; and, if applicable, three copies of a small businesses subcontracting plan. Forms AE-1, AE-2, AE-3, AE-4, AE-5 and AE-6 are collectively attached hereto as Attachment B. Forms VCCS-S1 and VCCS-S2 are collectively attached hereto as Attachment C.”

   Section VII., Item K. of the RFP states: “All documentation submitted with the proposal shall be included in that [sic] single bound volume.”

   Please submit three (3) copies of the proposal, each of which should be bound and include the requested forms.

2. Is there a topological site plan available through your office?

   No.

3. Does the IALR own the land the CFMA is to be located on or does the City/County retain the ownership?

   The Danville-Pittsylvania Regional Industrial Facility Authority owns the property.
4. Please confirm that there is a BCOM Design review required? If so, would this be through the Richmond BCOM office or is there a more local office?

This project will be subject to Division of Engineering and Buildings review out of the Richmond Office.

5. Is there a County or City Design Review required for permitting etc? If so, please advise as to the governing agency(s).

Article 7 of the Restrictive Covenants for the Cyber Park recorded on April 7, 2005 as Instrument No. 05-1671 in the Clerk’s Office of the City of Danville Circuit Court contains a review process. There may be other applicable design reviews.

6. On page RFP-9, under Section “B.) Evaluation Criteria. The IALR will evaluate proposals using the following Criteria”, Item 4. Reads:

“The reasonableness and competitiveness of nonbinding estimates of project cost made during the discussion stage. (5 points)”

Please clarify if project cost estimates are to be included in the RFP response and will therefore be included as part of the evaluation of the physical proposal or if they are to be presented orally in a subsequent “Discussion Stage” of the selection process.

No project cost estimates should be included in the RFP response. See Section VII., Item L. of the RFP.

7. The RFP doesn’t appear to include an RFP number for inclusion on the Forms. Please provide.

The RFP has been assigned two numbers: Project Code 885-18402-00 and RFP03-2018. You may use either or both numbers for identification purposes.

8. If a firm is recognized by the Federal SBA as a Small Business, will this suffice in regards to Form AE-1 Part 3 “Firm's DSBSD Certification #?”

Based on the representation, it would seem appropriate for you to identify yourself as a small business in response to item 4 of Form AE-1. Please provide any supporting documentation you deem relevant.

9. Will the scope of work does include services for the following:
   a. Landscape Architecture or site irrigation
   b. IT/AV Systems
   c. Security Systems
   d. Vibration Control and/or acoustics
   f. Provisions for chemical storage
   g. Provisions for explosion containment/relief

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Some of these elements may be required for the project. The need for these services will be determined during the design phases for the project.

10. Is there a Site Plan available with topo, boundary and delineation of any wetlands, flood plains, etc.?

Not at this time.

11. Will the scope of work include relocating existing power lines and/or grade mounted transformers?

Relocating power lines is not anticipated; however, the need for these services will be determined during the design phases for the project.

12. Was there an environmental report prepared for the site?

IALR has not prepared one, but one likely will be required.


The RFP contained estimated budget figures. A final construction budget, including for furniture, fixtures and equipment, will be determined during the design phase.

14. What is included in the Building Contingency of 12%? Does it include an escalation factor? If so, what was used?

The RFP contained estimated budget figures. A final construction budget, including contingency, will be determined during the design phase.

15. Is there information on available utilities, including power, fiber, water, sewer, stormwater, Fire Protection water?

IALR has no such information readily-available. Such information may be publically available.

16. Is there Information on existing sub-surface conditions that can be used for scope evaluations for our Structural subconsultant?

Not at this time.

17. Can IALR provide the latest copies of the Restrictive Covenants for the Cyber Park Dtd 17 Sept 2004?
Restrictive Covenants for the Cyber Park dated September 17, 2004 and recorded on April 7, 2005 as Instrument No. 05-1671 are available in the Clerk’s Office of the City of Danville Circuit Court. A copy is attached.

18. Was an escalation factor used in the Dec 2017 budget cost estimate? If so, what was used?

The RFP contained estimated budget figures. A final construction budget will be determined during the design phase.

19. What types of support systems or process gasses and utilities are anticipated in the Labs and Launch bays, such as:
   a. Allowances in structure for overhead process utilities, rooftop equipment, overhead or floor mounted cranes
   b. What is the power/cooling capacity intent for each bay? Attachment A discusses the program and its economic impacts but does not include any reference to what sort of power/cooling allocation might be desired per bay. This could range from a simple 100A panel allocation to some MW comparison value, and influence the staff selected for assignment to the project.
   c. Specialty grounding requirements for clean power, lightening protection etc.
   d. Emergency Power Generation and fuel storage for other than life safety
   e. Specialty lighting

These issues will be addressed during the design phases.

20. Will the awarded firm be selecting a General Contractor?

No. IALR will be procuring a general contractor. As provided in Section V., Item L. of the RFP, the selected A&E firm will assist in the procurement process.

21. Has equipment been purchased for the project?

No.

Please submit a signed copy of this Addendum No. 3 with your proposal.

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NAME AND ADDRESS OF OFFEROR:
__________________________________ DATE: _____________________________
__________________________________ BY: ________________________________
__________________________________ (SIGNATURE)
__________________________________ NAME: ____________________________
__________________________________ (PLEASE PRINT)
__________________________________ TITLE: ____________________________
EMAIL: __________________________ PHONE: __________________________
Offeror’s Fed ID No:___________________________
Offeror’s SCC Identification Number: __________________________