



AGENDA

IALR Board of Trustees PROGRAMS AND SERVICES COMMITTEE

Thursday, February 1, 2024 - 9:00-10:30 am – IALR Conference Room 203

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| I. Convening of Meeting | Dr. Greg Hodges |
| A. Welcome | |
| B. Call to Order and Confirmation of Quorum | |
| C. Call for Changes to Agenda | |
| II. Attendance of Committee Members by Electronic Communication Means (Vote Required) | Dr. Greg Hodges |
| III. Approval of Minutes | Dr. Greg Hodges |
| A. November 2, 2023 (Vote Required) | |
| IV. Advanced Learning Report | Dr. Julie Brown |
| A. Advanced Learning Update | |
| B. Advanced Learning Report – By Month | |
| V. Open Discussion of Concerns, Issues, and Observations | Group |
| VI. Adjournment | Dr. Greg Hodges |

Reference material included: “Advanced Learning Updates”

Future Committee Meetings

May 2, 2024

Programs & Services

Committee Members

Dr. Greg Hodges, *Chair*

Dr. Betty Jo Foster

Mr. Don Gibson

Mr. Mark Holland

Ms. Emma Kozlowski

Mr. Don Merricks, *Ex Officio*

Dr. Jerry Wallace

Future Plenary Meetings

February 15, 2024

May 16, 2024

IALR Staff

Mr. Telly Tucker, President

Dr. Julie Brown, Vice President, Advanced Learning

Ms. Pam Patterson, BOT Secretary & Executive Assistant



IALR Board of Trustees (BOT)
PROGRAMS & SERVICES COMMITTEE
Minutes – November 2, 2023 – 9:00 a.m. – Conference Room 203

<p><u>Board Members Present</u> Dr. Greg Hodges, <i>Chair</i> Dr. Betty Jo Foster Mr. Don Gibson Mr. Mark Holland Mr. Don Merricks, <i>Ex Officio</i></p> <p><u>Unable to Attend</u> Ms. Emma Kozlowski Dr. Jerry Wallace</p>	<p><u>IALR Staff Present</u> Mr. Telly Tucker, President, IALR Dr. Julie Brown, Vice-President, Advanced Learning Dr. John Hughes, Executive Vice President of Operations Ms. Pam Patterson, BOT Secretary & Executive Assistant</p> <p><u>Staff Unable to Attend</u> None</p> <p><u>Guests</u> None</p>
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Call to Order / Quorum / Changes to Agenda

Dr. Greg Hodges, Chair, called the meeting to order at 9:00 a.m. on Thursday, November 2, 2023. A quorum was present. There were no changes to the agenda.

Attendance of Committee Members by Electronic Communications Means

There were no attendees by electronic communications means.

Approval of Minutes

- **Motion** – Dr. Betty Jo Foster made a motion to approve the minutes for the August 3, 2023, meeting. Mr. Don Gibson seconded the motion. The motion passed by unanimous vote.

Advanced Learning Report

Dr. Brown presented a) Advanced Learning Updates (Exhibit A), b) the Advanced Learning FY24 report (Exhibit B), which included a breakdown of activity and initiatives for each of the programs, and c) the Quad Chart report (Exhibit C).

New Grant Awards/Contracts:

1. \$250,000 from the State Council of Higher Education for Virginia (SCHEV) to serve as the Go Virginia Region 3 Virginia Talent & Opportunity Partnership (V-TOP) Innovative Internship for IALR to lead and support capacity building and expansion of work-based learning opportunities. The two-year commitment will support one full-time staff member, collaborative meetings, and website development. Region 3 consists of the cities of Danville and Martinsville and the counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Henry, Lunenburg, Mecklenburg, Nottoway, Patrick, Pittsylvania, and Prince Edward.
2. Sub-contract with the Hampton Roads Workforce Council for \$484,886 to support GO TEC expansion in Region 5 and curriculum development for the energy module. Blue Forge (Navy) is the grantor. From the awarded funds, IALR will execute a contract with Old Dominion University (ODU) for \$264,674 for their teacher support and outreach efforts. Region 5 consists of the cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg and the counties of Accomack, Isle of Wight, James City, Northampton, Southampton, and York.

Advanced Learning Department – Division of Work

- Talent Pathways & Formal Learning
 - GO TEC
 - a) Secretary of Labor Bryan Slater visited the GO TEC Training lab in Region 1 with the Virginia Board for Workforce Development
 - b) Expansions in Regions 1, 3, 4, and 5 totaling 18 new middle schools, with two additional middle schools being proposed
 - c) Growth Plan 2024 – 2025 was discussed
 - d) Acting U.S. Secretary of Labor Julie Su and Congressman Bobby Scott visited the GO TEC Training lab at Brooks Crossing in Region 5
- Work-based Learning
 - Career CHOICE East & West events were held at Hampden Sydney College and the Olde Dominion Agriculture Complex.
 - Apprenticeship (ExTRA: Expanding Talent Through Registered Apprenticeship)
 - a) Signing events were held for Spitzer Electric and Litehouse, Inc.
 - b) Hosted an Apprenticeship signing day for **the first EMT apprenticeship in Virginia** - The Danville Life Saving Crew signed on 13 EMT apprentices
 - c) National Career Readiness Certificate (NCRC) Testing/Work-Ready Communities – WorkKeys testing provided for Owen Illinois and PATHS – 23 pre-hire candidates earned a National Career Readiness Certificate
 - REACH Partnership
 - a) Discussion underway for partnership with Danville Social Services

Advanced Learning Department – Division of Work - continued

- Life-long and Service Learning
 - Wonder Community
 - a) Offered 13 total workshops with 65 participants for August and September
 - b) In October, two Canva workshops with 19 participants. Partnered with Tri-County Community Action Agency in South Boston, VA, to train their staff on-site
 - AET (Academy for Engineering and Technology)
 - a) Current enrollment: 40 Students

Open Discussion of Concerns, Issues, and Observations:

No concerns, issues, or observations were discussed.

Adjournment

Dr. Hodges adjourned the meeting at 10:08 a.m.

Signatures and Exhibits are shown on the following page.

Minutes Recorded By:

Minutes Approved By:

Ms. Pam Patterson
Secretary, Board of Trustees

Dr. Greg Hodges
Chair, Programs & Services Committee

Date

Date

Attachments Included as Official Part of Minutes

Exhibit A – Advanced Learning Updates – November 2023

Exhibit B – Advanced Learning FY24 Report – Breakdown of Activity Per Program – November 2023

Exhibit C - Advanced Learning Quad Chart – November 2023

Advanced Learning (AL) Updates

February 2024

NEW GRANT AWARDS/CONTRACTS:

1. Awarded a \$250 minigrant from Serve Virginia for MLK Day of Service to provide movie night appreciation gifts to veterans in partnership with the American Legion Dan River Post #1097.

PENDING GRANT APPLICATIONS/CONTRACTS:

1. In partnership with Brunswick County Public Schools, Henry County Public Schools and Patrick & Henry Community College, developed and submitted a GO Virginia per capita proposal for \$489,381 for GO TEC® Region 3 Expansion, Pathway Pilot and Welding Hub Development.
2. Executing a contract with UVA's Weldon Cooper Center (WCC) for GO TEC Evaluation Services in the amount of \$162,745. WCC was selected through a competitive RFP process.
3. Public Health AmeriCorps Year 3 grant submission of \$218,678.
4. *Provided a letter of support for the Cornell, VT, and IALR USDA grant to utilize informal CEA modules developed through the grant in our summer programs.*

PERSONNEL UPDATES:

1. Angela Rigney has been hired to serve as the GO TEC Director. Anticipated start date is Feb. 19, 2024.
2. Chris Griffith has accepted the GO TEC Region 3 Training Coordinator position with an anticipated start date of Jan. 22, 2024.

AMERCORPS:

Member Recruitment & Placement (2024)

	DRY AmeriCorps	REACH AmeriCorps
Budgeted Slots	37	15
Members Enrolled	13	7
Active Members	10	9*

*Two members completing prior term.

- AL Team will apply for state formula funds for FY25 to address recruitment and outcome challenges. Meeting scheduled with Averett University to explore potential partnership with the Education Department.
- DRY AmeriCorps recruitment continues with interviews and member orientation sessions.
- Represented IALR, recruiting for AmeriCorps, at the DCC Job Fair on Nov. 1st.
- Staff attended the national AmeriCorps conference in Washington, DC. In December.
- Public Health AmeriCorps members provided several community workshops – Scams (Caswell Senior Center); Diabetes (Brightleaf Place); Cancer (Vance St. Baptist Church) and Rheumatoid Arthritis (Holiday Village & Heritage Towers). In December, PHA members provided seven workshops with 46 attendees at offsite.

locations: House of Hope, DCC, Brookdale Senior Living, Gretna Health & Rehab, Hilltop Gardens and Holiday Village.

GO TEC™ (Great Opportunities in Technology and Engineering Careers)

REGION 3 & Administrative

- Provided a tour of GO TEC Training Lab to Community College of Philadelphia representatives on Oct. 12, 2023.
- Conducted virtual and in-person interviews for the GO TEC Director and Region 3 Training Coordinator positions. *THANK YOU to the HR team.* Screening for the three Program Coordinators (remote) has started with virtual interviews in late January.
- The GO TEC Bus was featured in the Danville Christmas parade on December 3, 2023.
- Hosted Portsmouth City and School officials for tour and discussion of GO TEC and ATDM efforts.
- Provided a tour of the GO TEC bus and program overview for Danville Public School staff. GO TEC bus also supported a hand-on experience at Brunswick Academy (revenue generating).
- Visit to Babylon Microfarms (Region 4) with GO TEC bus. Employees participated in hands-on activities. Discussed curriculum and relevancy to Babylon's efforts.
- Provided a tour of the GO TEC lab and overview of AL programs to Iperion X leaders. Also supported SVRA by providing a tour of the GO TEC lab and overview of EmPOWER efforts to ED prospect.
- Provided teacher support on precision machining unit at Dan River Middle.

REGION 1 [Tim Kilbourne]

- Provided VEX Robot training for teachers and students in Smyth, Washington, and Dickenson Counties.
- The Bristol City School Board visited the GO TEC lab on Dec. 6, 2023.

REGION 4 [Evan Jones]

- Partnered with Colonial Heights Schools to provide a hands-on activity for middle school students and attended the Colonial Heights School Board meeting to discuss GO TEC implementation.
- Training Lab Update: installed furniture and signage.
- Attended the John Randolph Foundation Awards ceremony and, on behalf of CCAM, accepted grant check for GO TEC expansion.
- Provided supportive instruction for Petersburg (Vernon Johns Middle).
- Toured the LC Bird Makerspace.

REGION 5 [Alecia Stancil]

- Provided a tour of the GO TEC Training Lab at Brooks Crossing to the ODU Provost and Vice Provost.
- Supported Portsmouth STEM night on Nov. 9th and the STEM Connect Saturday event on Nov. 11th at the Virginia Air and Space Museum.
- Assisted with a tour of Lindsay Middle School (Hampton City) for Isle of Wight Schools.
- Teacher training and students support for Portsmouth site – Tinkercad and Dobot.
- Meeting with Suffolk to address IT compatibility for Dobot Software.
- Meeting with the long-term sub at Newport News school site.

EmPOWER: career exposure/engagement and Work-based Learning (WBL) system

- Met with a representative of the European American Chamber of Commerce to share the EmPOWER framework; opportunity to link Euro students to US students through teamship activities.

Internships and VTOP:

- AL Team members attended the Virginia Business Higher Education Council meeting, led by Kirk Cox, at DCC's RCATT to discuss internships and other workforce efforts.
- Supported winter term internship placements at IALR for Public Relations and Communications (Emma Larking) and IT (Arvan Jindam – returning)
-

Apprenticeship (ExTRA: Expanding Talent Through Registered Apprenticeship)

- National Apprenticeship Week: Collaborated with Southern Virginia Higher Education Center's (SVHEC) Career Tech Academy (CTA) to educate stakeholders about Youth Apprenticeship and recognize six youth apprentices and four employer sponsors. Worked with the Communication department on an IALR Podcast to highlight apprenticeship with representatives from Comfort Systems and the Danville Life Saving Crew. Presented partner Pop-up Awards to Comfort Systems, Southside Mechanical, and SVHEC for their efforts to support registered apprenticeship.
- Registered two plumber apprentices with Comfort Systems.
- Partnered with BMB, Inc. to register their program for a Metal Building Assembler apprenticeship.
- ExTRA logo has been finalized [developed with Kegerreis Digital Marketing].
- Meetings with several stakeholders to discuss apprenticeship: Huber Engineered Woods, Halifax County Schools, Franklin County Paramedic Partners.

NCRC Testing/Work-Ready Communities

- Supported WorkKeys® testing with Owen Illinois. Thirteen pre-hire candidates earned a National Career Readiness Certificate.

REACH Partnership

- Congratulations to Dr. Cassandra Shelton-Bowman and the REACH Partnership for receiving the 2023 Health Quality Innovators of the Year award for their efforts to address systemic, socioeconomic and generational health factors.
- Compassion Health has relinquished its DRF REACH funds; Caswell EMS will hire additional CHWs.
- Partnering with Pittsylvania County Schools to support students and families.
- Implementing Chronic Disease Self-Management Program; two REACH/PHA members will be master-trained to deliver.
- Implementation team meeting held on Jan. 10, 2024 with healthcare partners.
- Serving 634 active clients.

Wonder Community

- Finished October 2023 with six Wonder Community Workshops with 36 participants: Intro to Canva (2), Word, Pumpkin Design, Excel, and Cricut Infusible Ink.

- November workshops: 1:1 Computer Training, Intro to Canva, Cricut Cardmaking, and Excel Basics.
- December workshops: offered four workshops including: Intro to Excel, Etching, Intro to Canva, and Intro to ChatGPT; total of 20 attendees.

AET (Academy for Engineering and Technology)

- Meeting with Charlene Bowman and Dr. Hodges (P&HCC) to discuss the potential of adding engineering courses to PGSMST. DCC is currently providing dual enrollment credit. P&HCC would offer dual enrollment at MHC site.

Current enrollment:

Juniors: 13 PCS, 4 DPS (17 total)- one DPS student dropped due to academic performance

Seniors: 21 PCS, 1 DPS (22 total)

Camps/Outreach/Field Trips/Tours

- AL Team partnered with Applied Research to support a fieldtrip with Franklin County High School's Ag Production class.
- Offered *Santa's STEM Challenge Camp* on Dec. 21, 2023 with 18 students.
- Offered *Holidays Around the World camp* on Jan. 3, 2024 with 8 students.

AL TEAM DEVELOPMENT/PD/Community & Speaking Engagements/Stakeholder Meetings

1. AL team members are assisting with ATDM interviews.
2. Dr. Brown provided a workshop session on GO TEC and EmPOWER at the United Way of Southwest Virginia's Rural Summit on October 27, 2023.
3. Jessie Vernon, Kianna Dillard and Natori Neal shared EmPOWER programs during the Virginia Chamber's Education & Workforce Conference on Oct. 26, 2023 in Richmond.
4. Brian Stanley and Audia Harris supported Kids Marketplace event at Southside Elementary with 138 students.
5. Dr. Cassandra Shelton is participating in DRF's Collab Lab professional and community development program.
6. Hosted tour and met with MHC Chamber of Commerce to discuss potential partnerships and support for internships.
7. AL Holiday teambuilding meeting held at the Danville Science Center on Dec. 15th.

UPCOMING of INTEREST:

- Jessie Vernon and Kiana Dillard will provide an informational session, in partnership with the DPC Chamber, to discuss the V-TOP program on Feb. 13th.
- IALR is partnering with the DPC Chamber to offer a three-part series - SMART Seminar: Unlocking the Power of AI for Small Business Success. Brian Stanley, through the Wonder Community, will offer the sessions at 12pm on Feb. 21st, 28th and March 6th.

ADVANCED LEARNING FY24

Program/Date	Duration (hrs)	Activity	Notes	Metric unit	#	Partner(s)	Activity Location
AET							
11/20/2023	1	Discuss AET/PGSMST planning	Meet with Charlene Bowman			PGSMST	IALR
11/20/2023	1	Meeting with PGSMST Charlene Bowman	Discuss adding Engineering to PGSMST offerings			PGSMST	IALR
Camps							
12/21/2023	8	Santa's STEM Challenge		Attendees	18		IALR
1/3/2024	8	Holidays Around the World		Attendees	8		IALR
12/20/2023	1	Reynold's Homestead Check-In & Collaboration Brainstorming	Discussed potential Sector-focused camp collaboration and internship/WBL support for Patrick County businesses.	Attendees	3	Reynold's Homestead	Teams
DMCSP							
11/30/2023	0.5	Mtg with Henry Co. - Mike Minter	Discuss DMCSP funds to support 9/10th technology purchases GO TEC			Henry Co. Public Schools, IALR MA	Teams
DRY AmeriCorps							
10/13/2023	0.5	2nd Round interviews		Participants	1	DCCTP	virtual
10/11/2023	8	Member Prof. Development (including virtual launch)		Members	4	Serve VA	IALR
10/13/2023	5.5	9/11 Day of Service Project	Finished delivering water bottles to regional School Resource Officers for 9/11 Day of Service Project	Participants	10		IALR and school sites
10/17/2023	1	NOFO meeting				Serve VA	virtual
10/19/2023	6	Open Interviews		Members	1		IALR
10/24/2023	0.5	Interview		Members	1		IALR
10/25/2023	6	Open Interviews		Members	1		IALR
10/26/2023	0.5	Interview		Members	1		IALR
10/31/2023	1.5	site supervisor training		Participants	1	Gibson Elementary	IALR
10/31/2023			as of 10/31: 9 currently enrolled members (no exits this month)				
11/1/2023	1.5	Video Shoots - AET/PGSMST/BGC	video shoots with Communications Dept			BGC Danville, AET, PGSMST	IALR, BGC Danville
11/2/2023	3	DRY Orientation		Members	1		IALR
11/6/2023	0.5	Interview @ Site		Attendees	1	Chatham Elementary	Chatham Elementary
11/8/2023	1	S4S Coalition Monthly Call				S4S	virtual
11/16/2023	6	DRY Orientation	Two new members	Members	2		IALR
11/16/2023	0.5	Monthly Call with Program Officer	Meeting new Program Officer	Attendees	5	Serve VA	TEAMS
11/29/2023	6	Open Interviews		Potential Candiates			IALR
11/30/2023			as of 11/30: 10 currently enrolled members (2 enrolled, 1 exit)				

12/7/2023							
12/12/2023	6	Open Interviews		Potential Candiates			IALR
12/8/2023	0.5	DRY Interview		Potential Candiates	1		IALR
12/14/2023	1	Monthly Serve VA and IALR call		Attendees	3	Serve VA	Teams
12/15/2023		\$250 MLK grant awarded		Grant	250	CNCS	
ExTRA							
10/13/2023	1.5	Registered Apprenticeship discussion with Exectutive Director of the Thomas Jefferson EMS Council	Provided RA education to EMS Council Executive Director. Discussed their interest in partnering to educate other council members and desire to expand EMS apprenticeships to other regions in the Commonwealth	Organizations	1	Thomas Jefferson EMS Council Executive Director	Teams
10/13/2023	1	Program Development Support	Caesars Casino sub contractor	Organizations	1	DMA Floors	
10/18/2023	1	RA Education and Workforce/WIOA Alignment Presentation	Virginia Career Works South Central Region - Heartland Business Solutions Meeting	Organizations	1	VCWSC & Heartland	
10/19/2023	0.5	ExTRA logo Development meeting				Kegerries Digital Marketing	Zoom
10/20/2023	1.25	Meeting with DCC apprenticeship coordinator		Organizations	1	DCC	IALR
10/25/2023	1	Future of Hopsitality Workforce Summit Pannelist	Topic: Building a Workforce Through Education	Attendees	66	Virginia Tech & Averett	IALR
10/30/2023	1	SVHEC CTA Fall Stakeholders Meeting	Provided Career Tech Academy Stakeholders with RA updates	Attendees	12	SVHEC	
11/1/2023	1	RA Education and Workforce/WIOA Alignment Presentation	Guest speaker for Halifax Co. Business Solutions Mtg.	Organizations	1	VCW South Central Region(Halifax Co. Business Solutions Team)	Zoom
11/1/2023	1	RA Stakeholder Education	Early Childhood Education RA	Organizations	1	Center for Early Success	IALR
11/2/2023		Coffee With Comissioner Event (DOLI Comissioner Gary Pan)	Event Canceled- Comissioner was unable to attend scheduled event.	Organizations	1	VA DOLI	IALR
11/3/2023	1	EMT RA , ExTRA program services, and partner needs discussion	Met with Workforce Development director to provide information about the EMT RA program development process. Franklin CO WFD asked to partner to receive technical assistance needed to develop and register an EMS(EMT or Paramedic) RA and RA programs within other industries.	Organizations	1	Franklin County Economic Developemnt	Teams
11/9/2023	1	Private RTI Provider Process discussion	Shared information about the process to become an approved private RTI provider for workforce training programs	Organizations	1	SVHEC-Adult Workforce Division	Teams
10-Nov	1	Apprenticeship discussion and CTE program offering updates		Organizations	1	Brunswick High School	Teams
11/13/2023	1.5	Youth Can Do It! National Apprenticeship Week event	Collaborated with SVHEC's CTA academy to educate stakeholders about Youth Apprenticeship and recongize 6 youth apprentices and 4 employer sponsors. Tori presented on the benefits of YRA and responsibilites of partners (employer, k12, apprentices,intermediary). Ryland Clark from Hitachi spoke about YRA from the employer prospective . Students were presented with certificates. Employers were given clocks that were made by the Product Works youth apprentice.	Attendees	25	SVHEC	SVHEC Innovation Center & Zoom
11/13/2023		Inside IALR Podcast Aired- National Apprenticeship Week Event	Partner employer sponsors joined the podcast discussion to share their experience			Comfort Systems, DLSC, PR and Comuncations	Spotify

11/13/2023		Partner Pop-ups: 2023 ExTRA Awards	SVHEC: 2023 Youth Apprenticeship Champion & Comfort Systems USA: 2023 Outstanding partner award	Organizations	2	SVHEC CTA and Comfort Systems	
11/13/2023	1	Attended Building Career Pipelines: Early Care & Education YRA Webinar					Zoom
11/15/2023	2	Partner Pop-ups: 2023 ExTRA Awards	Danville Life Saving Crew/ DATC: Innovative RA Program award & Spitzer Inc. Employee Development Award	Organizations	2		DATC & Callands Vol. Fire Dept
11/16/2023	1	Partner Pop-ups: 2023 ExTRA Awards	Southside Mechanical Services: 2023 Model Sponsor Award	Organizations	1	Southside Mechanical Services	Southside Mechanical Services
11/16/2023	1.5	RA program development Introduction and workforce needs meeting	Halifax County EMS and SVHEC(Dr. Adams), and IALR ExTRA will partner to develop an EMT RA program for adults and youth. Discussed state of EMS workforce, goals, and program development process. Anticipated to launch by June/July 2024.	Organizations	3	Halifax County EMS,Rescue Squad, and SVHEC	IALR
11/17/2023	1	Program Development Assistance	Caesars subcontractor- Structural Steel	Organizations	1	Dogwood Steel Construction, LLC	Teams
11/20/2023	1	Apprentice Registrations- Comfort Systems	plumber apprentices	Apprentices	2	Comfort Systems MidAtlantic USA	
11/29/2023		Program Development assistance: Outline review and revisions	Caesars subcontractor- Epoxy, terazzo, and concrete floors.	Organizations	1	DMA floors	
11/30/2023	1.5	Private Provider discussion Q&A and next steps meeting w/DOLI	SVHEC adult workforce programs	Organizations	2	DOLI & SVHEC	Teams
12/5/2023		Finalized ExTRA Logo and received logo package				Kegerreis Digital Marketing	
12/5/2023	1	Guest Speaker: Lake Country Business Solutions Meeting		Attendees	16	VCW South Central Region (Lake Country Business Solutions Team)	Teams
12/6/2023	1	RA Program Development and RTI Discussion		Organizations	2	Huber Engineered Woods LLC & SVHEC	Teams
12/8/2023	1	Youth Apprenticeship Q&A and CTE program offerings discussion	Rebecca Saunders would like to offer YRA opportunities for Halifax Co. beginning with building trades students.	Organizations	1	Halifax Co. Schools (Rebecca Saunders)	
12/14/2023		Program Registration- BMB Inc.	Occupation: Metal Building Assembler	Organizations	1	BMB Inc.	
12/18/2023	1	Guest Speaker: Franklin Co. Emergency Services Mtg.	Franklin Co. plans to make Paramedic training program a Registered Apprenticeship Opportunity. Provided overview of RA and discuss steps necessary for program registration with meeting attendees	Organizations	6	Franklin Co. WFD, Franklin Co. Department of Public Safety(emergency services), VCU, Ferrum College, Carilion Hospital , Franklin Center	Zoom
Field Trips							
11/8/2023	2.25	Ag. Production Technology Class	Biotechnology, Analytical Chemistry, SMART Tables, CEA Center, motors	Participants	22	Franklin County High School, research department	IALR
11/27/2023	3	Robotics Programming with Hughes Center	VEX Clawbots and DoBots	Participants	5	Hughes Center	IALR
GO TEC							
10/10/2023	7.5	GO TEC Hass Teacher Training	Trained GOTEK teachers on using the HASS Educational Desktop Mill	Attendees	3	Grayson County Schools, Carroll County Schools, Bristol City Schools	Abingdon GOTEK Training Lab
10/11/2023	7.5	Miller Augmented Arc Training and Co-teaching	Trained Gotec Teacher while Teaching her classes with Miller Augmented Arc welders	Attendees	65	Ridgeview Middle School	Abingdon GOTEK Training Lab
10/10/2023	1	IALR/HRWC Meeting	Discussed the topics from the MSME meeting from 9/28 around GO TEC	Organizations	4	HRWC	Zoom
10/12/2023	1	MSME/GO TEC Meeting	Discussed the synergy between GO TEC and MSME (Middle School Maritime Ecosystem)	Organizations	6	VMASC, HRWC	Zoom
10/13/2023	1	Region 5 Advisory Committee Kickoff Meeting	Introduced GO TEC and explained the role of the advisory committee	Organizations	18	ODU, ESCC, NPS, Valkyrie Ind, New Horizons, PPS, CPS, VPCC	Zoom
10/14/2023	5	STEM Community Day at Brooks Crossing		Attendees	195	Brooks Crossing	Brooks Crossing
10/19/2023	1	Isle of Wright County Meeting	Met with IOW county to discuss GO TEC	Partnering School	6	Isle of Wright County	Zoom

10/20/2023	1	Suffolk Meeting	Met with Suffolk and HWRC to discuss contract	Partnering School	4	SPS, HWRC	Zoom
10/23/2023	3	Dobot Set-up at Lindsay Middle	Set-up Dobot and classroom for lesson	Partnering School	2	PPS	Lindsay Middle
10/24/2023	6	Lindsay Middle Dobot Lesson	Assisted the instructor with Dobot lessons for 6th grader	Partnering School	12	Hampton City Schools	Lindsay Middle
10/26/2023	2	Churchland Primary STEM Night		Attendees	50	PPS	Churchland Primary
10/26/2023	2	3D printer trouble shoot Cradock Middle		Organizations	2	PPS	Cradock Middle
10/27/2023	1	Chief(s) of Schools Professional Network iLab Tour	Provided a tour of the GO TEC lab to Chief of Schools across the region	Organizations	10	ODU, PPS, CPS, NNPS, HPS, Isle of Wright, SPS, VBPS	Brooks Crossing
10/10/2023	8	Tinkercad and Laser Cutter Instructional Support and Training, after-school robotics assistance		Students	80	Franklin County Schools	Benjamin Franklin Middle School
10/12/2023	1.5	Laser Cutter Touchscreen Repair		Hours	1.5	Pittsylvania County Schools	Tunstall Middle School
10/14/2023	5	STEM Community Day at Brooks Crossing		Attendees	195	Brooks Crossing	Brooks Crossing
10/10/2023	1	Mtg with Hampton Roads Workforce Council	Discuss Navy funding; subcontract with Blue Forge	Money	\$484,887	HRWC, ODU, Blue Forge, Navy	
10/12/2023	1	Discuss trademark registration for GO TEC (name and tagline)	Call with Christen Church				Teams
11/7/2023	6	LEGO Robotics Training for teacher for Washington County at their Request		Participants	8	Washington County Schools, SVHEC	Southwest Virginia Higher Education Center
11/8/2023	8	Chilhowie Middle School	Trained the teacher while instructing students	Students	60	Smyth County School	Chilhowie Middle School
11/9/2023	8	Supportive Instruction with Vex Robots at Carroll County Middle	Trained the teacher while instructing students	Students	80	Carroll County Schools	Carroll County Middle School
11/13/2023	8	Supportive Instruction with Beakman's Motors	Trained the teacher while instructing students	Students	80	Dickenson County Schools	Ridgeview Middle School
11/15/2023	8	Supportive Instruction with Vex Robots at Fort Chiswell Middle	Trained the teacher while instructing students	Students	70	Wythe County Schools	Fort Chiswell Middle School
11/16/2023	3	Taught CTE classes at Washington County using Miller Welders	At the request of Dr. Yost, I introduced and taught Welding using the Miller Augmented Arcs	Students	40	Washington County Schools	Washington County CTE Center
11/28/2023	8	Supportive Instruction with Vex Robots at Virginia Middle School	Trained the teacher while instructing students	Students	80	Bristol City Schools	Virginia Middle School
11/30/2023	8	Supportive Instruction with Vex Robots at Fort Chiswell Middle	Trained the teacher while instructing students	Students	70	Wythe County Schools	Fort Chiswell Middle School
11/1/2023	4	Parker Productions shoot for GO TEC B roll	GO TEC Bus and Career Connections Classroom at Gretna Middle School	Hours	4	Pittsylvania County Schools	Gretna Middle School
11/1/2023	4	Electrical Engineering Activity Assistance	Assist the instructor on delivering Level 2 Electrical Engineering Activity involving Tinkercad and physical circuit components.	Students	72	Pittsylvania County Schools	Gretna Middle School
11/2/2023	8	Long-Term Substitute Orientation and Training	Overview of program, curriculum, and develop a plan for training and phasing in of curriculum activities for Cumberland Middle School long-term substitute.	Attendees	1	Cumberland County Schools	Cumberland Middle School
11/3/2023	1	DPS Staff Meeting and Tour of GO TEC Bus	DPS staff toured bus, discussed pathways for funding a mobile lab project, features of the lab, etc.	Attendees	5	Danville Public Schools	IALR - GO TEC Bus
11/7/2023	8	Dobot Training	Dobot Training on setup, troubleshooting, and all Level 2 activities.	Attendees	10	Danville, Lunenburg, Pittsylvania, Franklin, Halifax, Charlotte, Cumberland	IALR GO TEC Training Lab
11/8/2023	0.5	Beakman's Motor Activity for Field Trip	Led all Field Trip attendees through the building of a Beakman's Motor.	Participants		Franklin County Schools	IALR Auditorium
11/8/2023	2	Lincoln Welding Simulator Sound Troubleshoot	Re-configure sound settings on the simulator. Change AA batteries on back of unit which power the unit to maintain settings when unplugged/power off	Hours	2	Pittsylvania County Schools	Gretna Middle School

11/9/2023	1	UWSWVA & GO VA (Old Region 1 per capita discussion)	Discussed transfer of prior Region 1 per capita request closeout from Carroll County Schools to UWSWVA and GO TEC related expenditures that may need to be finalized.		3	UWSWVA, GO VA Region 1, Carroll County Schools	Zoom
11/10/2023	8	Brunswick Academy GO TEC Bus Engagement (\$600 paid engagement)	Brunswick Academy Middle and High School Students participated in Robotic Arm Activities reinforcing Math and Computer Science Content while learning about careers in Automation & Robotics.	Participants	185	Brunswick Academy	Brunswick Academy
11/13/2023	2	Caleb Ayers to Gretna GO TEC Lab for instructor and student interviews		Hours	2	Pittsylvania County Schools	Gretna Middle School
11/14/2023	8	Colonial Heights Middle School GO TEC Bus Activities	Showcase GO TEC Lab technology to Colonial Heights School division prior to school board vote	Participants	126	Colonial Heights Public Schools, CCAM	Colonial Heights Middle School
11/14/2023	2	Colonial Heights School Board	Board members were given a tour of the bus and overview of the program. They later voted to join as part of the Region 4 per capita grant through CCAM	Organizations	3	Colonial Heights Public Schools, CCAM	Colonial Heights School Board Meeting
11/16/2023	4	Babylon MicroFarms Tour, K12 product progress and presentation	All Babylon employees toured the GO TEC bus and participated in a variety of activities.	Organizations	2	Babylon MicroFarms	3409 Carlton Street Richmond
11/28/2023	4	Mt. Rogers Regional Partnership tour of VR Lab at Virginia High and Abingdon GO TEC Training Lab		Organizations	4	Mt. Rogers Regional Partnership, Bristol City Schools, UWSWVA	Virginia High School and GO TEC Training Lab Abingdon
11/29/2023	3	Vex and Dobot Setup & Troublehoot		Hours	2	Pittsylvania County Schools	Dan River Middle School
11/30/2023	8	3D printer Training and Instructional Support		Students	67	Franklin County Schools	Benjamin Franklin Middle School
11/3/2023	3	Vex IQ Unbox and Lesson		Participants	2	PPS	Cradock Middle
11/7/2023	1	Chesapeake Public Schools Meeting		Attendees	6	Chesapeake Public Schools	Zoom
11/9/2023	1	MSME Meeting	Met with organizers to continue discussion of MSME/GO TEC synergy	Organizations	6	MSME/VMASC	Zoom
11/9/2023	1	Tour with ODU Provost/Vice Provost		Organizations	6	ODU	Brooks Crossing
11/9/2023	2	I C Norcom STEM Night		Students	50	Portsmouth Public Schools	I C Norcom High
11/11/2023	4	STEM Connect Saturday Community Enrichment		Attendees	75	ODU	Virginia Air and Space Museum
11/13/2023	2	Isle of Wright GO TEC Lab Visit	Instructors from IOW walked through Lindsay Middle GO TEC Lab	Organizations	5	Hampton City Schools/Isle of Wright County Schools	Lindsay Middle
11/14/2023	2	Hines Middle Family Resource Breakfast		Attendees	50	Newport News Public School	Hines Middle
11/15/2023	6	Lindsay Middle Dobot Lesson	Assisted the instructor with Dobot lessons for 8th grade	Students	12	Hampton City Schools	Lindsay Middle
11/16/2023	1	Community Enrichment Meeting	Introduced GO TEC potential partner	Organizations	2	BIG H.O.M.I.E.S	Eillot Ave, Portsmouth
11/17/2023	1	Sp24 Lab School Committee Meeting	Met with community partners/NNPS to discuss the summer lab schools	Organizations	6	NNPS, Newport News Ship	Zoom
11/21/2023	2	Suffolk Lab Meeting	Met with Suffolk IT/CTE Director to discuss equipment and lab renderings	Attendees	6	SPS	Kings Fork Middle
12/1/2023	6	Portsmouth City Officials - IALR, DCC, PCS (GO TEC Pipeline Tour)	By request of Portsmouth City Council and Portsmouth City Schools	Participants	4	Portsmouth City Schools and City Officials	IALR, DCC, Chatham Middle and PCTC
12/3/2023	2	Christmas Parade	Highlighting all STEM educator and volunteer "Super Heroes"	Hours	2		Danville Va
11/2/2023	1	IRCE meeting				ODU, UWSWVA, CCAM	Teams
11/7/2023	0.5	Meeting with Chesapeake City Schools and HRWC	Meeting to discuss GO TEC implementation			HRWC, ODU, Chesapeake Public Schools	Zoom

11/9/2023	1	Meeting with MSME (Maritime Region 5)	Meeting to discuss alignment of Go TEC and maritime curriculum in Region 5			MSME (Jennifer Renne)	Teams
11/2/2023	2	Met with Petersburg Admin team for Equipment Purchasing		Participants	1	Petersburg City Public Schools	
11/7/2023	4	VEX Support at Vernon Johns Middle School		Teachers	1	Petersburg City Public Schools	
11/7/2023	1	PD at Dinwiddie Middle School	Presented GOTEK program to Dinwiddie CTE staff and admin	Teachers	6	Dinwiddie County Public Schools	
11/15/2023	8	Trained teachers from Greenville, Dinwiddie and Petersburg on VEX, Laser Cutter	Teacher Training at CCAM	Teachers	3	CCAM, Greenville County Public Schools, Petersburg City Public Schools, Hopewell City Public Schools	
11/20/2023	8	Supportive instruction with laser cutters at Greenville Middle School	Trained the teacher while instructing students	Students	40	Greenville County Public School	
12/1/2023	1	Spring 2024 Lab School Experience	Meeting on Spring/Summer Lab School Experience	Organizations	6	ODU, Newportnews Ship, NNPS	Zoom
12/1/2023	5	Teacher Tinkercad Coding Lesson	Trained and reviewed Tinkercad codeblocks activity	Attendees	1	Portsmouth Public Schools	Cradock Middle
12/4/23 -12/7/2023	3	Portsmouth Teacher Training		Attendees	3	Portsmouth Public Schools	Cradock Middle
12/6/2023	1	Chesapeake Public School Next Steps Meeting	Met on CPS next steps for lab	Attendees	3	Chesapeake Public Schools	Google Meet
12/7/2023	1	Ella Fitzgerald Meet & Greet	Met with the long term sub for the GO TEC lab	Attendees	2	Newport News Public Schools	Ella Fitzgerald Middle
12/8/2023	5	Cradock Middle Tinkercad Coding Activity	Helped teacher teach a coding lesson	Students	30	Portsmouth Public Schools	Cradock Middle
12/11/2023	2	Brooks Crossing Partner Luncheon	Met with Brooks crossing partners and discussed how they could support GO TEC	Organizations	15	Brooks Crossing, ODU, Hampton Univ, HWRC	Brooks Crossing
12/12/2023	3	Cradock Middle Dobot Set-up	Set-up Dobot for next day training	Attendees	2	Portsmouth Public Schools	Cradock Middle
12/12/2023	2	Suffolk IT Meeting on Dobot Software	Met to see if Dobot software will work on Suffolks server	Attendees	3	Suffolk Public Schools	John Yates Middle
12/15/2023	4	Cradock Dobot Lesson	Helped teacher teach a Dobot Lesson	Students	30	Portsmouth Public Schools	Cradock Middle
12/13/2023	7	Precision Machining Instructional Support	Provide instructional modeling and demonstrations to Dan River Middle GO TEC students and first year teacher.	Students	95	Pittsylvania County Schools	Dan River Middle School
12/6/2023	2	Bristol City Schoolboard Visited GOTEK Lab in Abingdon		Attendees	8	Bristol City Schools	GOTEK Lab Abingdon
12/7/2023	7	GOTEK Vex Robots Training in the Classroom with Students	Programmed with teacher and students	Attendees	50	Smyth County School	Chilhowie Middle School
12/8/2023	7	GOTEK Vex Robots Training in the Classroom with Students	Programmed with teacher and students	Attendees	60	Washington County Schools	Wallace Middle School
12/12/2023	7	GOTEK Vex Robots Training in the Classroom with Students	Programmed with teacher and students	Attendees	50	Smyth County School	Chilhowie Middle School
12/14/2023	7	GOTEK Vex Robots Training in the Classroom with Students	Programmed with teacher and students	Attendees	60	Dickenson County Schools	Rigdeview Middle School
12/6/2023	10	Installed Furniture with AMTEK		Hours	10	CCAM	CCAM
12/8/2023	4	Toured LC Bird Makerspace, met with Senior Mentor FRC		Participants	1		LC Bird
12/12/2023	3	John Randolph Foundation Breakfast and Awards Ceremony	Accepted Grant for GOTEK on behalf of CCAM	Partners	1	John Randolph Foundation	
12/13/2023	4	Installed GOTEK Signage at CCAM		Hours	4		CCAM
12/18/2023	4	Supportive instruction at Vernon Johns MS in Petersburg		Teachers	1	Petersburg City Public Schools	Vernon Johns MS
IALR/Committee Support							
10/18/2023	1.5	Leadership Meeting	fill in for Julie				IALR
10/19/2023	0.5	Finance Department Interview	on panel for interview			Finance, HR	IALR
10/20/2023	0.15	Earthquake Drill	staff & students			PGSMST, AET, staff	IALR

10/19/2023	1.5	CSS Interviews (4)	on panel for interview	Potential Candidates	4	CSS	IALR
10/27/2023	1.5	United Way Kick Off Event	AL dept. fielded a team that DOMINATED	Participants	5		IALR
11/3/2023	2	ICC Position In-person Interview		Potential Candidates	2	ICC	IALR
11/2/2023 11/9/2023 11/30/2023 11/16/2023	4	United Way Campaign Meeting		Attendees	7		TEAMS / IALR
11/10/2023	0.5	Met with Dr. Holley to discuss SIS/CRM options & needs for AL and other IALR departments	Expressed t AL data tracking and partner engagement needs but also stressed the power of choosing systems that would work for ALL IALR departments to give the organization the power of REAL TIME data.			Accelerated Training In Defense Manufacturing	IALR
11/15/2023	8	Car Wash	United Way Campaign Carwash	Participants	9	Greg's All-in-One	IALR
12/20/2023	2	Round 1 Virtual Interviews for ATDM Job Placement Coordinator	Served on interview panel	Hours	2		Teams
IGNITE Internships							
10/26/2023	6	2023 Virginia Education and Workforce Conference	Conference in Richmond to discuss the status of work-based learning in Virginia	Attendees	400	V-TOP, Virginia Chamber Foundation, Growth4VA	Greater Richmond Convention Center
10/12/2023	1	V-TOP Regional Partners Meeting	Meeting with V-TOP regional partners to discuss overall program and mentorVA resources	Attendees	17	State Council of Higher Education for Virginia, Virginia Talent + Opportunity Partnership (V-TOP)	Teams
10/16/2023	1	V-TOP Follow-up (Clarity) Meeting	Meeting with Ashley Crute from VTOP/SCHEV to discuss internship program changes, call for proposal, employer staffing agency, major clarity, and other options for the internship program	Attendees	2	State Council of Higher Education for Virginia, Virginia Talent + Opportunity Partnership (V-TOP)	Teams
10/17/2023	0.5	V-TOP Regional Staffing Agency Info Session	Meeting with V-TOP reps to discuss iQuasar staffing agency and how they will be helping employers in the internship program.	Attendees	17	iQuasar, State Council of Higher Education for Virginia, Virginia Talent + Opportunity Partnership (V-TOP)	Teams
10/31/2023	1	Work Based Learning Meeting	Meeting with DPS reps and the local chamber to discuss upcoming WBL events, EMPOWER, and how to facilitate WBL opportunities for DPS students and abroad.	Attendees	5	Danville Public Schools, Danville-Pittsylvania County Chamber of Commerce	IALR
10/31/2023	2	V-TOP Regions Check-in Meeting	Meeting with all regional coordinators to discuss best practices, challenges, and possible solutions.	Attendees		various V-TOP Regions	Teams
11/6/2023	1	Monthly Major Clarity Meeting	Met with Robert Rotondo, our new Major Clarity rep to discuss the transition and any challenges.	Attendees	3	Major Clarity	Teams
11/9/2023	1	VTOP Internship Resources Meeting	Met with JC Hazelwood from P&HCC to discuss VTOP resources.	Attendees	3	Patrick and Henry Community College, VTOP	Teams
11/16/2023	3	Mentor VA Regional Collaboratives Training	Met with VTOP regional coordinators for MentorVA mentor training.	Attendees	17	MentorVA, VTOP	Zoom
11/21/2023	1	V-TOP Regional Staffing Agency + Matching Funds Info Session	Meeting with V-TOP reps to discuss iQuasar staffing agency and how they will be helping employers in the internship program.	Attendees	17	iQuasar, State Council of Higher Education for Virginia, Virginia Talent + Opportunity Partnership (V-TOP)	Zoom
11/21/2023	0.75	Summer Youth Work Experience & Internships 2024	Met with Ernesto Muse to discuss best practices for Goodwill interns and 16+ summer internships payroll.	Attendees	3	Goodwill Valleys	Teams
11/28/2023	1	VTOP Regions Check-In Meeting	Meeting with all regional coordinators to discuss best practices, challenges, and possible solutions.	Participants	17	various V-TOP Regions	Teams

11/28/2023	1	Work-Based Learning Meeting	Met with Dr. Barnes from Danville Public Schools to discuss summer internship timeline and job shadowing opportunities for precision machining and cyber security students	Attendees	5	Danville Public Schools, Danville-PittsCo Chamber of Commerce	IALR
12/5/2023	1	16+ Internships Timeline Meeting	Met with Dr. Barnes (DPS WBL Coordinator) to discuss the timeline for the 16+ interns for the summer.	Attendees	3	Danville Public Schools	Teams
12/14/2023	1	CTE Career Expo Meeting	Discussed the planning of Danville Public School's cte career expo	Attendees	6	Danville Public Schools, IALR, Averett University	Google Meet & DPS School Board Building
12/15/2023	2	Martinsville-Henry County Funding Sponsorship Meeting	Discussed different funding opportunities for Martinsville-Henry County including VTOP, Harvest Foundation, etc. as well as	Attendees	3	Martinsville-Henry County Chamber of Commerce	IALR
NoW Teamship							
10/24/2023	0.5	Transition Meeting with District C	Anne, who has served as our primary District C contact over the years is starting a new venture. This meeting was to introduce the new members of the District C team we will be working with moving forward.			District C	Zoom
11/6/2023	1	Teamship Discussion with Region 5 VTOP Collaborative Lead	Michelle's host institution has expressed they want Michelle to implement Teamship in Region 5. She was calling with questions and to discuss best practices.			Region 5- VTOP	Teams
Other							
10/10/2023	3	Early Childhood Data review	Outcomes from early childhood efforts; Julie on the CES Board; topic for workforce dev			CES, VECF	IALR
10/16/2023	2.5	SPTC Awards Banquet				SPTC	IALR
10/23/2023	2	VDOE Region 6 Computer Science Division Leader's Meeting	Led by VDOE. Participate as a member of Region 6.			Virginia Department of Education	Zoom
10/25/2023	1	Martinsville-Henry County Business Services Team Meeting	Hosted/led by the West Piedmont Workforce Development Board. 1st time participating in the MHC meeting.			West Piedmont Workforce Development Board	Zoom
11/8/2023	1	WE Lead Meeting	November session	Attendees	5	Chamber of Commerce	IALR
11/16/2023	1.5	CTE Career Expo Meeting	Met with Danville Public schools to discuss the planning of their April CTE Career Expo	Attendees	5	Danville Public Schools	Danville School Board Office
11/21/2023	1	meet with Susanne Bell	regarding OST Learning Lab			DRF	off-site
11/21/2023	0.5	Mtg with Cornell (Dr. Gretchen Schimelpfenig) USDA grant	Discuss grant and partnership on informal CEA modules			Cornell	Google meet
11/27/2023	1	SVRA Task Force Marketing call	Meeting with consultant; Telling Your Workforce Story			SVRA	Zoom
12/1/2023	0.5	Interview with Grace Mammon Cardinal NEws	Story on overlap between Econ Dev and Education				IALR
12/6/2023	1	VDOE Computer Science Supervisors Advisory Council Meeting		Hours	1	VDOE- Host	Teams
12/14/2023	0.33	Tour/ AL Introduction for Lakisha Crews- Workforce Coach for DCC		Hours	0.33	Danville Community College	IALR
Outreach							
10/12/2023	0.75	Recorded Podcast Interview on Career CHOICE with Communications Team	Was joint by Janet Davis with Danville Utilities and Karen Oaks with Averett University's School of Nursing	Organizations	2	Danville Utilities & Averett University's School of Nursing	IALR
10/17/2023	2	Reading Cohort					IALR
10/24/2023	4	Kids Marketplace		Attendees	138	Pittsylvania County 4-H	Southside Elementary

11/1/2023	8	DCC Job Fair		Potential Candidates	50	DCC	Danville Farmers Market
11/17/2023	1	Virginia Business Higher Education Council's Roundtable	IALR both participated and helped the VBHEC with invitees	Participants	20	Virginia Business Higher Education Council; Virginia Talent + Opportunity Partnership (V-TOP)	RCATT
11/21/2023	0.75	Met with Representative of the European American Chamber of Commerce	Yvonne Bendinger-Rothschild met Julie at the TBIC meeting this summer. She was interested in learning more about how their members could potentially get involved with our programming (spec. GO TEC & EMPOWER).				Teams
11/1/2023	2	DPC Chamber Manufacturing Roundtable	Meeting			DPC Chamber	Danville Golf Club
11/21/2023	1	Meeting with European American Chamber of Commerce NY	Share EmPOWER framework; opportunity to link Euro students to US students NoW			EACCNY (Yvonne Bendinger-Rothschild)	Teams
12/14/2023	1	meet with Dr. Gutter (VCE meet/greet)		Organizations	1	VCE	Martinsville
PH AmeriCorps							
10/13/2023	1	Discuss PH AmeriCorps at church site/ cancer workshops	Meeting with Maurice & Vilma Ferrell; Massey Cancer Center grant - cancer education			Vance St. Church, Sovah, VDH, DRF, Massey Cancer Center	IALR
10/23/2023	1.5	Discuss PH AmeriCorps at church site/ cancer workshops	Meeting with Maurice & Vilma Ferrell; Massey Cancer Center grant - cancer education			Vance St. Church, Massey Cancer Center, PH AmeriCorps	IALR
10/17/2023	1.5	Scams		Participants	9	Hilltop Gardens	
10/31/2023	1.5	Scams		Participants	21	Caswell County Senior Center	
10/19/2023	1.5	Aging Gracefully	Brookdale	Participants	6	Brookdale Senior Living	Brookdale
10/31/2023			as of 10/31: 8 currently enrolled members (1 member passed away during Oct)				
11/7/2023	1	AmeriCorps State/National Call				AmeriCorps State/National	virtual
11/16/2023	1	Workshop Agenda meeting - Vance St. Baptist	finalize details for REACH AmeriCorps workshop	Attendees	5	Vance St. Baptist	virtual
11/1/2023	1.5	Scams		Participants	20	Caswell Senior Center	Caswell Senior Center
11/9/2023	1.5	Diabetes		Participants	11	Brightleaf Place	Brightleaf Place
11/20/2023	1.5	Cancer		Participants	7	Vance Street Church	Vance Street Church
11/21/2023	1.5	Aging Gracefully		Participants	4	Hilltop Gardens	Hilltop Gardens
11/29/2023	1.5	Rheumatoid Arthritis		Participants	14	Holiday Village	Holiday Village
11/29/2023	1.5	Rheumatoid Arthritis		Participants	5	Heritage Towers	Heritage Towers
11/17/2023	3	Served community at Right Touch by sorting donations	Influx of donations after the North Pointe fires			Right Touch and REACH	Right Touch
11/30/2023			as of 11/30: 8 currently enrolled members (no change from last month)				
12/4/2023	3	Member orientation		Attendees	1		IALR
12/7/2023	1.5	meet with another PHA grantee to help them plan implementation					
12/6/2023	1.5	Mind Over Body		Attendees	9	House of Hope	House of Hope
12/5/2023	1.5	Benefits of Exercise		Attendees	11	Riverside Health and Rehab	Riverside Health and Rehab
12/6/2023	1.5	Mind Over Body		Attendees	6	DCC	DCC
12/7/2023	1.5	UTI		Attendees	2	Brookdale Senior Living	Brookdale Senior Living
12/14/2023	1.5	Aging Gracefully		Attendees	6	Gretna Health and Rehab	Gretna Health and Rehab
12/14/2023	1.5	Dementia		Attendees	5	Hilltop Gardens	Hilltop Gardens

12/18/2023	1.5	Dementia		Attendees	7	Holiday Village	Holiday Village
12/15/2023	0.5	REACH AmeriCorps Interview					772 Main
1/3/2024		PHA grant submission of \$218,678 (not yet awarded)		Grant	\$218,678	CNCS	
Presentations							
12/2/2023	8	Keynote to Rotary Youth Leadship Awards	Invited to provide dinner keynote	Attendees	121	Riverview Rotary	VT Skelton Inn
Prof. Development							
10/10/2023	3	Martinsville Henry County Chamber of Commerce & Chamber's Partnership for Economic Growth	Attend as a guest for IALR / SVRA				Chatmoss County Club
10/26/2023	6	2023 Virginia Education and Workforce Conference		Hours	6	V-TOP, Virginia Chamber Foundation, Growth4VA	Greater Richmond Convention Center
10/11/2023	1	WE Lead Committee Meeting	Jessie brought "Lean In Circles" to the committee. Upon agreement that this was a good container/progression for WE Lead activities for 2024, Jessie and Audia were tasked with coming up with the timeline/calendar of topics & activities for 2024.			Danville Pittsylvania County Chamber of Commerce	Zoom
10/18/2023	1.5	WE Lead 'Dare to Lead' Book Club	The current WE Lead program is the reading and completion of the companion workbook for 'Dare to Lead'. Each month there is a facilitated discussion about that month's "assignment". Jessie lead this month's discussion.	Attendees	25	Danville- Pittsylvania County Chamber of Commerce	Angela's Creative Catering
10/18/2023	4	Collaboration Lab					IALR
11/1/2023 11/3/2023	5	Virginia Career Works- Sector Strategies & Career Pathways Academy Foundation Course	These two (2.5hr each) sessions, along with some online assignments, make up the Foundations course for the SSCPA. The remainder of the Academy is self-paced and is completed online. Each section contains four required courses and two electives. (For a total of 12.)				Zoom
11/6/2023	0.5	Loaner Lab Preliminary Discussion	Educator interested in borrowing our LEGO NXT kits for an afterschool STEM program durign the spring term.				Phone
11/8/2023	1	Social Media Training	Guidelines and tips for social media	Attendees	2	Comms.	IALR
11/15/2023	3.5	True Colors Team-Building Activity	all staff			HR	IALR
11/28/2023	12	ASN Symposium		Hours	6	AmeriCorps	Washington DC
11/30/2023	10	PHA Grantee Convening		Hours	6	PHA AmeriCorps	Washington DC
11/14/2023	8	Leadership Southside		Hours	8		ODAC
11/7/2023	2	Quickbooks Training	Quickbooks and Financial Training through the City of Danville and SBDC				City Admin Building
11/14/2023	2	Quickbooks Training	Quickbooks and Financial Training through the City of Danville and SBDC				City Admin Building
11/21/2023	2	Quickbooks Training	Quickbooks and Financial Training through the City of Danville and SBDC				Danville Fire Dept Headquarters
11/28/2023	2	Quickbooks Training	Quickbooks and Financial Training through the City of Danville and SBDC				Danville Fire Dept Headquarters
12/13/2023	1.5	WeLead Book Club	Discussed trust, vulnerability, and boundaries. Jessie served as one of the session facilitators.	Attendees	12	Danville Pittsylvania County Chamber of Commerce	Girl Move Building
12/7/2023	3	Audia attended Intro to Excel		Attendees	1		IALR
12/12/2023	3	Audia attended Intro to Canva		Attendees	1		IALR

12/8/2023	1	NCPN- Leadership Development Academy		Hours	1	National Career Pathways Network	Zoom
12/12/2023	1	Contracting to Align Health and Social Care Ecosystems					Zoom
12/20/2023	4	Collaboration Lab				DRF	Zoom
12/12/2023	8	Leadership Southside		Hours	8		Danville Police Dept.
REACH							
10/12/2023	1.5	Implementation Team Meeting	Discussed Compassion CHWs and Sovah request for DSS/social worker			Sovah, DPCS, Gateway, Caswell EMS, DLSC, PATHS, DRF	IALR and Zoom
October		Active Clients		Clients	624	DPCS, DLSC, Gateway, Compassion, PATHS, Caswell EMS	
11/3/2023	2	Expansion of CDSMP	Met with local and central office VDH to expanding access to CDSMP as a potential sustainability option for REACH			VDH	Teams
11/8/2023	2	Blood pressure and blood glucose checks	CHW/CP/CC Teams	Participants	21	DLSC, Gateway, PATHS, Heritage Towers, & Holiday Village	Heritage Towers and Holiday Village
11/9/2023	3	Meeting with Three Angels Message to discuss warming Center	Multiple meetings and tour throughout the month			DRHA, Three Angels Message, Salvation Army, Third Chance Housing	Teams & Three Angels Message
11/14/2023	1	Met with Sovah to discuss request for DSS worker				Sovah	Sovah
11/15/2023	1.15	Medicare Physician Fee Schedule Webinar					Zoom
11/21/2023	5	eClinicalWorks training	eCW update			PATHS	Online
11/20/2023	2	Received approval from Caswell County to add CHWs to EMS	Relinquished funds from Compassion repurposed to Caswell EMS			Caswell EMS	Caswell Co
November		Active Clients		Clients	607	PATHS, DLSC, DPCS, Caswell EMS, Gateway, Sovah, DRHA	Community
11/1/2023	2	Health Collaborative Civic and Social Index report	Health Collaborative shared report with Community Leaders			Health Collaborative, DRF	Averett North Campus
12/1/2023	1	Meeting with Three Angels Message Seventh Day Adventist Warming Center brainstorming				DRHA, Three Angels Message, House of Hope	Three Angels Message
12/4/2023	2	Chronic Disease Self-Management Training Implementation	Jay Lee and Keith Carroll will be master trained	Attendees		DLSC, REACH AmeriCorps, VDH	
12/6/2023	1	Partnering with Pittsylvania Co. Schools to help students				PCS	PCS
Dec-23		634 active clients		Clients	634	PATHS, DLSC, DPCS, Caswell EMS, Gateway, Sovah, DRHA	Community
12/14/2023	1	Meeting with Sovah - CHF				Sovah	Zoom
Tour Econ Dev							
11/15/2023	0.5	Tour with Iperion X Leadership	Discussion and tour of GO TEC	Organizations	1	Iperion X; SVRA	IALR GO TEC Training Lab
11/21/2023	0.5	Tour and overview for Prospect GO TEC EmPOWER	Share IALR efforts	Attendees	2	SVRA, Danville ED, Pittsylvania ED	IALR
Tour Leadership Group							
10/12/2023	1.5	AL overview and tour	Community College of Philadelphia			MA, CCP	IALR
11/20/2023	3	IALR Overview and tour for MHC Chamber leadership	Overview and Tour	Attendees	4	MHC Chamber of Commerce	IALR
12/1/2023	3	Overview and tour IALR efforts GO TEC ATDM focus	Portsmouth - Mayor, ED, Starbase	Attendees	4	Portsmouth	IALR, DCC, PCS
V-TOP							
11/17/2023	1.5	Meeting with Va Business Higher Ed Council (VTOP internships)	Discussion led by Kirk Cox			VBHEC	RCATT

12/11/2023	1	VTOP Webinar	Meeting hosted by the Virginia Chamber to discuss VTOP resources for internships.	Attendees	35	VTOP, Virginia Chamber, SCHEV	Teams
12/14/2023	1.25	VTOP Resources Meeting	Discussed VTOP resources with Fastech.	Attendees	4	Fastech, Genedge	Teams & Fastech
12/14/2023	0.5	Regional Collaboratives Monthly Meeting	Discussed Virginia Intern Day & Teamship	Attendees	18	VTOP, SCHEV	Teams
12/19/2023	0.5	V-TOP Staffing Agency & Matching Funds Info Session	Meeting with V-TOP reps to discuss iQuasar staffing agency and how they will be helping employers in the internship program.	Attendees	22	iQuasar, State Council of Higher Education for Virginia, Virginia Talent + Opportunity Partnership (V-TOP)	Teams
12/12/2023	1	Meeting with Superintendent Region 6 WBL Coordinator	Met to discuss the current hold on the use of VTOP funding for high school internships.	Hours	1	VDOE	IALR
Wonder Community							
10/11/2023	3	Intro to Canva	2 REACH members and 1 attendee from Danville Public Schools Central Office	Attendees	6	REACH, Danville Public Schools	IALR
10/23/2023	0.5	One-on-One Word Class		Attendees	1		IALR
10/21/2023	3	Pumpkin & Halloween Bucket Design		Attendees	5		IALR
10/18/2023	3	Intro to Excel		Attendees	8		IALR
10/27/2023	0.5	Donated 24 Trick-or-treat Halloween bags to the Community Improvement Council Headstart	Members created 24 heat-transfer vinyl trick-or-treat bags	Students	24	Community Improvement Council Headstart	Community Improvement Council Headstart
10/28/2023	3	Cricut Infusible Ink Mugs		Attendees	3		IALR
11/6/2023	3	One-On-One Computer Class	Intro to Design	Attendees	1		IALR
11/9/2023	3	Intro to Excel		Attendees	3		IALR
11/13/2023	7	Intro to Excel and Intro to Canva	Training for REACH members	Members	5		IALR
11/14/2023	3	Intro to Canva		Attendees	7		IALR
11/17/2023	0.5	Meeting with Anne	Meeting to discuss a three-part series on AI for Chamber members	Attendees	2	Chamber of Commerce	IALR
11/18/2023	3	Cricut Cardmaking Workshop		Members	5		IALR
11/28/2023	2	Excel Basics		Members	1		IALR
12/7/2023	3	Intro to Excel		Attendees	4		IALR
12/4/2023	0.5	Meeting to Discuss three part AI / ChatGPT class with Chamber		Attendees	3	Chamber of Commerce	IALR
12/9/2023	3	Etching Class		Members	3		IALR
12/12/2023	3	Intro to Canva		Attendees	4		IALR
12/12/2023	2	Intro to ChatGPT		Members	9		IALR
12/19/2023	0.5	Owens Illinois Training Discussion	Meeting on Teams with HR rep for training for OI's management team	Attendees	1	Owens Illinois	Teams
WRC NCRC							
10/11/2023	5	NCRC testing	Paths & O-I	Certificates	5	Paths & O-I	IALR
11/8/2023	5.5	NCRC Testing	Pre-employment testing for O-I	Certificates	6	Owens-Illinois	IALR
12/14/2023	1	WRC Live- Dec. 2023- Introducing Talent Directory	ACT introduced the Talent Directory- a feature through which employers can search for individuals with NCRC credentials.	Hours	1	ACT	Zoom