



AGENDA

IALR Board of Trustees PROGRAMS AND SERVICES COMMITTEE

Thursday, May 2, 2024 - 9:00-10:30 am – IALR Conference Room 203

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| I. Convening of Meeting | Dr. Greg Hodges |
| A. Welcome | |
| B. Call to Order and Confirmation of Quorum | |
| C. Call for Changes to Agenda | |
| II. Attendance of Committee Members by Electronic Communication Means (Vote Required) | Dr. Greg Hodges |
| III. Approval of Minutes | Dr. Greg Hodges |
| A. February 1, 2024 (Vote Required) | |
| IV. Advanced Learning Report | |
| A. Advanced Learning Update | Dr. Greg Hodges |
| B. Wonder Community & AmeriCorps Update (10 Minutes) | Mr. Brian Stanley |
| C. GO TEC Update | Ms. Angela Rigney |
| V. Open Discussion of Concerns, Issues, and Observations | Group |
| VI. Adjournment | Dr. Greg Hodges |

Reference material included: “Advanced Learning Updates”

Future Committee Meetings

Programs & Services

Committee Members

Dr. Greg Hodges, *Chair*
Dr. Betty Jo Foster
Mr. Don Gibson
Mr. Mark Holland
Ms. Emma Kozlowski
Mr. Don Merricks, *Ex Officio*
Dr. Jerry Wallace

Future Plenary Meetings

May 16, 2024

IALR Staff

Mr. Telly Tucker, President
Dr. John Hughes, EVP, Operations
Ms. Pam Patterson, BOT Secretary & Executive Assistant
Ms. Angela Rigney, Director, GO TEC
Mr. Brian Stanley, AL Program Coordinator II



**IALR Board of Trustees (BOT)
PROGRAMS & SERVICES COMMITTEE**

Minutes – February 1, 2024 – 9:00 a.m. – Conference Room 203

<p><u>Board Members Present</u> Dr. Greg Hodges, <i>Chair</i> Dr. Betty Jo Foster, <i>arrived @ 9:15 am</i> Mr. Don Gibson Mr. Mark Holland, <i>arrived @ 9:40 am</i> Ms. Emma Kozlowski, <i>via Zoom</i> Mr. Don Merricks, <i>Ex Officio, arrived at 9:35 am</i></p> <p><u>Unable to Attend</u> Dr. Jerry Wallace</p>	<p><u>IALR Staff Present</u> Mr. Telly Tucker, President, IALR, <i>arrived at 9:35 am</i> Dr. Julie Brown, Vice-President, Advanced Learning Dr. John Hughes, Executive Vice President of Operations Ms. Pam Patterson, BOT Secretary & Executive Assistant Ms. Jessie Vernon, Advanced Learning Program Manager Ms. Kiana Dillard, Program Coordinator, Work-Based Learning</p> <p><u>Staff Unable to Attend</u> None</p> <p><u>Guests</u> None</p>
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Call to Order / Quorum / Changes to Agenda

Dr. Greg Hodges, Chair, called the meeting to order at 9:20 a.m. on Thursday, February 1, 2024. A quorum was present. There were no changes to the agenda.

Attendance of Committee Members by Electronic Communications Mean

Dr. Greg Hodges announced that Ms. Emma Kozlowski would participate electronically (via Zoom). Ms. Kozlowski attended via Zoom due to the distance between her principal residence and the meeting location.

- **Motion:** Mr. Don Gibson made a motion to allow Ms. Kozlowski to attend the meeting via Zoom. Dr. Betty Jo Foster seconded the motion. The motion passed unanimously.

The results of the vote are shown below.

Committee Members Absent	-	1
Committee Votes For	-	5
Committee Votes Against	-	0
Committee Abstentions	-	0

Approval of Minutes

- **Motion:** Mr. Don Gibson made a motion to approve the November 2, 2023, meeting minutes. Dr. Betty Jo Foster seconded the motion. The motion passed unanimously.

Virginia Talent Opportunity Program (V-TOP) Presentation

Ms. Jessie Vernon, Advanced Learning Program Manager, and Ms. Kiana Dillard, Advanced Learning Program Coordinator, Work-Based Learning, gave a brief overview of V-TOP including grant program goals and resources available. Ms. Kiana Dillard created the Region 3 V-TOP Resource Guide entitled Virginia Talent & Opportunity Partnership, Creating Pathways to Professions, Resource Guide 2024 (Exhibit A).

Advanced Learning Report (Preliminary summary of the report.)

Dr. Brown presented the Advanced Learning Updates report (Exhibit B), and the Advanced Learning FY24 report (Exhibit C), which included a breakdown of activity and initiatives for each program. A \$250 mini-grant was awarded for MLK Day of Service, aiding veterans with movie night gifts through a partnership with the American Legion Dan River Post #1097. Pending grants included a \$489,381 proposal for GO TEC® Region 3 Expansion, a \$162,745 contract with UVA's Weldon Cooper Center for GO TEC Evaluation, and a \$218,678 grant submission for Public Health AmeriCorps Year 3. Personnel updates included Angela Rigney hired as GO TEC Director, and Chris Griffith as Region 3 Training Coordinator. AmeriCorps updates detailed recruitment efforts, national conference attendance, and community workshops. GO TEC™ initiatives spanned Regions 1, 3, 4, & 5 and included tours, interviews, and bus activities. Also highlighted was EmPOWER career exposure, apprenticeship efforts, NCRC testing, REACH Partnership accomplishments, the Wonder Community, AET (Academy for Engineering and Technology), camps, outreach, and stakeholder engagements. The departmental team comprises 14 full-time members and 19 AmeriCorps members.

Open Discussion of Concerns, Issues, and Observations:

No concerns, issues, or observations were discussed.

Adjournment

Dr. Hodges adjourned the meeting at 10:27 a.m.

Signatures and Exhibits are shown on the following page.

Minutes Recorded By:

Ms. Pam Patterson
Secretary, Board of Trustees

Date

Minutes Approved By:

Dr. Greg Hodges
Chair, Programs & Services Committee

Date

Attachments Included as Official Part of These Minutes

Exhibit A – Region3.V-TOP Resource Guide

Exhibit B – Advanced Learning Updates – February 2024

Exhibit C – Advanced Learning FY24 Report – Breakdown of Activity Per Program – February 2024

Exhibit D – Advanced Learning Quad Chart – February 2024

Advanced Learning (AL) Updates

May 2024

NEW GRANT AWARDS/CONTRACTS: Not applicable

PENDING GRANT APPLICATIONS/CONTRACTS:

1. In partnership with Brunswick County Public Schools, Henry County Public Schools and Patrick & Henry Community College, developed and submitted a GO Virginia per capita proposal for \$489,381 for GO TEC® Region 3 Expansion, Pathway Pilot and Welding Hub Development. GO Virginia Board to vote during their June meeting (no quorum in April).
2. Submitted a DOL ETA Apprenticeship Building America (ABA) Round 2 grant for \$2.2M to develop a regional Apprenticeship Hub. This four-year investment would support 2 staff, provide Employer Incentive Funds and support development of pre-apprenticeship programs in strategic sectors. Start date would be July 1, 2024.
3. Public Health AmeriCorps Year 3 grant submission of \$218,678.
4. Dan River Year AmeriCorps grant submission (*formula*) of \$226,963.

PERSONNEL UPDATES:

1. Bethany Meyers was hired as the Region 1 GO TEC Program Coordinator effective April 1, 2024.
2. Gwendolynn Malone was hired as the Region 5 GO TEC Program Coordinator effective April 1, 2024.
3. Drew Jackson was hired as the Region 4 Program Coordinator effective May 1, 2024.
4. Abby Karavanic was hired as the GO TEC Program Assistant effective May 1, 2024.
5. Dr. Cassandra Shelton-Bowman resigned as the REACH Manager effective May 15, 2024.

AMERCORPS:

Member Recruitment & Placement (2024)

	DRY AmeriCorps	REACH AmeriCorps
Budgeted Slots	37	15
Members Enrolled	20	13
Active Members	9	8
Completed Term	3	2

- Hosted Family Literacy Night on March 14, 2024, with 150 attendees. Hands-on activities provided by Dan River Year and Public Health AmeriCorps members, IALR, Joy of Reading, REACH, Literacy Lab, Danville Otterbots, Danville Project Literacy, URW, and Danville-Pittsylvania County United Way.
- Dan River Year AmeriCorps: recruitment continues for summer members; partnership meeting with Averett to engage education students.

- REACH Public Health AmeriCorps: PHA members led 13 community –based workshops with 99 attendees in February. PHA members provided 12 workshops with 106 attendees at various community locations in March.

GO TEC™ (Great Opportunities in Technology and Engineering Careers)

REGION 3 & Administrative

- All four GO TEC Training staff received their Haas Mill Operator Certification, with proctoring support from ATDM faculty.
- Region 3: Mobile lab to Halifax elementary schools (160 students) and Danville elementary school (8 students). Chris Griffith, new Region 3 Training Coordinator, visited most of the Region 3 middle school sites and provided tech support to multiple divisions on 3D Printers. Jake Taylor is working with Henry County Schools on the 9th and 10th grade pilot program to order equipment, supported through DMCSF funding.
- Held Region 3 GO TEC Advisory Council meetings. We will be adding Averett, Longwood and Hampden Sydney representatives to the Council along with remaining K12 GO TEC divisions and private sector employers.
- GO TEC Staff assisted Danville Public School with their Lego Robotics Tournament at Gibson Elementary on March 21st – 22nd.
- GO TEC mobile unit supported the Maker Faire at Culpepper Technical Center on March 9th, providing hands-on experiences to 160 attendees. Potential interest in adopting GO TEC model with visit from Culpepper stakeholders on April 23, 2024.
- Goodyear donated two tires for the GO TEC mobile unit.
- The 2nd Annual GO TEC Vex Competition was held on March 28th. We had 18 teams from eight K12 divisions attend.
- Dr. Julie Brown and Angela Rigney met with Carrie Roth and Nicole Overley from Virginia Works (Department of Workforce Development and Advancement) to provide an overview and answer questions regarding GO TEC.
- Provided tech support and use of the Miller Welding Simulators for ATDM promotion, in partnership with Fairlead, at the Martinsville Speedway for the Nascar Cookout 400 race.

REGION 1 [Tim Kilbourne]

- Region 1: equipment installations in Dickenson, Norton, Bristol, Wythe and Washington. Supported co-teaching events in Carroll and Wythe.
- Held Region 1 GO TEC Advisory Council meeting.
- United Way of Southwest Virginia has transitioned many of its programs to a new nonprofit, EO; this new organization will serve as the In-Region Coordinating Entity (IRCE) with the same executive leadership.

REGION 4 [Evan Jones]

- Region 4: worked with Phillips Corp to troubleshoot technical glitches with the milling machine.
- Provided a tour to Surry County and hosted a visit from the John Randolph Foundation.
- Meetings and/or trainings with teachers and administrators: Surry, Dinwiddie, Richmond City, Colonial Heights, and Petersburg.

REGION 5 [Alecia Stancil]

- Region 5: Planning meetings with Maritime Training partners; provided classroom support to Suffolk and Portsmouth.

- MESA Planning meetings with Newport News Public Schools, ODU, Mariners Museum and VAMSC.
- STARBASE CHROME Club Support – Supported teachers with Robotics Clubs in Portsmouth Public Schools
- Marshall-Ridley Quarterly Partner Meeting – Collaborated w/ Industry and Community partners. NNPS, Brooks Crossing, and VPCC

EmPOWER: career exposure/engagement and Work-based Learning (WBL) system

AspHIRE:

Coordinated four AspHIRE events for GO Virginia Region 3. IALR hosted Pittsylvania and Danville students on March 5th and March 7th with 77 and 27 students (respectively). Thirty-two students from Amelia, Lunenburg, Nottoway, and Prince Edward attended the event at Longwood University on March 13th. On March 26th, 54 students from Brunswick, Charlotte, Halifax, and Mecklenburg attended the event at the Southern Virginia Higher Education Center (SVHEC). Total: 190 students.

Internships and VTOP:

Partnering with Goodwill Industries of the Valley to handle summer high school intern timecard review and payment processing.

Supported the District C Coaching Institute in partnership with SCHEV to expand the model to other regions. IALR implements the model as “Next generation of Work” [NoW]; AET students are currently working through the teamship model with problems presented by AL for the V-TOP effort to expand internships and FasTech.

Several Virginia Talent + Opportunity Partnership (V-TOP) meetings with the State Council of Higher Education for Virginia (SCHEV) (regional and 1:1) and summer internship planning meetings with Danville Public Schools.

Apprenticeship (ExTRA: Expanding Talent Through Registered Apprenticeship)

- In partnership with Franklin County, registered **Virginia’s first paramedic apprenticeship** and registered 5 apprentices.
- IALR received the Silver Outstanding Intermediary Award from Virginia Works 6th Annual Outstanding Apprenticeship Awards.
- Provided information and next steps for potential programs – Center for Early Success, DCC, P&HCC, Halifax Co./SVHEC, and IALR PR/Comm. Dept.; completed and submitted USDOL Apprenticeship Ambassador Application
- Assisted Keggereis Digital Marketing with registering two new apprenticeship occupations: User Experience Designer and Technical Sales Specialist.
- Worked with the Danville Lifesaving Crew and Danville Area Training Center to register nine new EMT apprentices (2nd cohort).

IALR STEM Scholarships

Received 44 IALR STEM Scholarship applications (no applications from Patrick or Martinsville). Based on committee decisions, IALR STEM Scholarship awards will be made to 16 students from the following divisions:

Danville: 2	Halifax: 3
Pittsylvania: 4	Henry: 3
Franklin: 2	Mecklenburg: 2

Thanks to Dana Silicki for her leadership on this effort and to our scholarship committee members - Sherlina Thomas, John Smith, Joyce Culley (Manufacturing Adv), Jenni Gentry (Finance Dept), Allison Moore (PR & Comm).

NCRC Testing/Work-Ready Communities

Continue to support NCRC testing for PATHS pre-employment. Tobacco Commission grant will end May 2024.

REACH Partnership

- REACH Partnership: Danville Life Saving Crew Community Paramedic and PHA Lead have been certified to offer Chronic Disease Self-Management workshops and partnered with Virginia Department of Health (VDH) to offer four sessions with 31 attendees. Actively serving 638 clients.
- REACH Partner, Yanceyville, NC (Caswell), was added to the City Health Dashboard through the *Put Us on the Map* Challenge.
- REACH podcast with IALR Communications team.
- REACH Partners, along with representatives from Pittsylvania County, DRF, and VDH, took a "See the Possible" Trip to Mountain Empire of Older Citizens to learn about their Medicare Transportation solution, accessing federal funds.
- IALR REACH staff toured Danville Pittsylvania Community Services' Crisis Intervention Center on April 19th and discussed opportunities to strengthen the partnership.

Wonder Community

- o February: provided two seminars on using OneDrive for Four Seasons Pest Control (8 attendees); provided a seminar on Outlook and Teams for Owens Illinois; Smart Seminar with DPC Chamber on using AI to support your small business (24 attendees); six additional workshops with 19 attendees.
- o March: coordinated six Wonder Community workshops. The Smart Seminar (Using AI) with DPC Chamber had 22 attendees. The Easter Meal Sides workshop, in partnership with IALR's Conference Center and Chef John, sold out with 15 attendees (several on the waiting list). Provided several 1:1 computer sessions, including a session for Four Seasons Pest Control employees. Hosted an off-site cardmaking workshop at New College Institute on March 23rd.

Camps/Outreach/Field Trips/Tours

- AL Team offered a St. Patrick's Day camp on March 15th at IALR for 13 students.
- AL and Applied Research provided an overview of current efforts and tour for the PGSMST students on March 27th.

AL TEAM DEVELOPMENT/PD/Community & Speaking Engagements/Stakeholder Meetings

1. AL team members continue to assist with ATDM interviews.
2. Supported visit and tour with Martinsville leaders on Feb. 15, 2024.
3. Supported SVRA prospect visit with AL overview and GO TEC tour.

4. Francina Jones, REACH Program Assistant, received her certification as a Tai Chi instructor.
5. AL team members set up an IALR display and networked at the Martinsville-Henry County Chamber's FastTrack event on March 5 – 6, 2024.
6. Provided tour and AL overview for several SVRA prospect visits.
7. AL Team members attended the Halifax Chamber Annual meeting on March 28th.
8. AL Team members attended SVRA's Workforce Solutions Summit on March 7th.
9. Dana Silicki attended a "See the Possible" visit to Greenville, SC with DRF's Out-of-School Time Collaborative.
10. Provided an overview of AL Programs and tour of the GO TEC lab for University of Virginia's new Weldon Cooper Center Executive Director, Dr. Eric Scorsone.
11. Provided an IALR Overview and tour for Virginia Economic Development Partnership (VEDP) staff, Shirley Dodson (Business Manager, Regional Talent Solutions) and Mike Evranian (Business Manager of Advanced Manufacturing), on March 20th.
12. AL Team hosted a Solar Eclipse All-staff Viewing Party on April 8th.
13. AL Team meeting on April 9th.

UPCOMING of INTEREST:

- AL AmeriCorps staff will attend the virtual Virginia Volunteerism Summit May 15 – 16, 2024.
- Lead Virginia visiting the southern Virginia region May 16 – 18th. IALR to host May 18th.
- Virginia Rural Leadership Institute at IALR on May 23rd.
- Mecklenburg County Scholarship presentation on May 22, 2024.
- GCAPS Robotics Camp June 3 – 6, 2024 in the GO TEC lab.
- AL Team supporting Children's Festival at the Carrington Pavilion on June 15th.